



Private Charter Information Pack Orwell Lady



Orwell River Cruises Limited
Flemish House
Redhill Road
Aldham
Ipswich
IP7 6NR

Tel: 07734 875887

e-mail: charters@orwellrivercruises.co.uk

Web: www.orwellrivercruises.com



Orwell River Cruises Limited

Thank you for your recent enquiry regarding Orwell River Cruises Ltd and we have pleasure in sending a pdf version of our 2018 Private Charter Information Pack. Orwell Lady has an open seated top viewing deck and a fully enclosed lower saloon with panoramic viewing windows, and toilet facilities. She is equipped with up to date M.C.A approved life saving equipment. The permitted passenger capacity is 118 for public trips, which is reduced to around 65 for private charter/party bookings to allow the hirer and guests greater freedom to move from one deck to another. The vessel has a comprehensive bar, and snack food will be for sale on public cruises. We regret that passengers are not permitted to bring their own food or drink onboard.

All Orwell Lady cruises start and finish at Ipswich Wet Dock. Once through the historic locks, the shorter cruises pass through the port of Ipswich, under the Orwell Bridge and down river taking in the majestic sights of Freston Tower and the beautiful surrounding Suffolk countryside as far as Pin Mill. The longer cruises include viewing Harwich Harbour, Felixstowe Docks and the Stour Estuary. Prices vary according to the cruise selected, and are shown on the enclosed Charter Cruise Information Sheet. Public cruise and theme nights prices are shown on our website.

For private charter functions food will be supplied to customer's order by one of our approved caterers and charterers will deal with their chosen caterer direct. Sample menus from Emerald Catering, Seasons Catering and Mary Duggan Fine Cuisine, three popular and reliable local caterers, are attached together with contact details for you to discuss and order your choice of food. We regret that charterers are not permitted to bring their own food or drink onboard (as for the public cruises), or to use the bar facilities for the purpose of serving their own drinks, unless specific permission has been obtained from Orwell River Cruises for limited drinks (eg a glass of champagne on arrival), on which corkage will be payable. Apart from the licensed bar we can also supply welcome drinks (eg a glass of Prosecco or Pimms) on arrival for charterer's guests.

There is also the option of having music onboard, whether a disco or a small band. Whilst we can assist in this regard with our own approved suppliers, if you wish to arrange your own music the disco/band and their equipment (in terms of electric power requirements) must be approved by Orwell River Cruises Ltd. Both the caterers and music suppliers are permitted to board early to set up but must obtain permission from us beforehand.

For advance charter bookings we recommend telephoning first to ascertain availability, and then forwarding the completed booking form together with a deposit of 50% to secure the booking. The deposit payment can be either cheque or bank transfer. Please contact us for our bank details. The balance must be paid at least **fourteen days** prior to the date of the trip. We regret that boat trips will not commence unless full payment has been received within this period.

If you require any further information regarding private charters or more general information please contact us either by email (charters@orwellrivercruises.co.uk) or telephone us on 07734 875887.



2018 Charter Cruise Information

Orwell River Cruises can offer the following cruises on Orwell Lady for private charter or the vessel may be booked by the hour

Cruise	Cruise Description	Duration
Bridge, Falcons & Freston Folly (Orwell Bridge)	We leave the Wet Dock at Ipswich. Once through the historic locks we pass under the iconic Orwell Bridge, home to the Peregrine Falcons, then downriver to view Freston Folly before returning to Orwell Quay.	1 hour
The Cathouse, Admiral Grog, & Pin Mill (Pin Mill)	Once through the historic locks we pass under the Orwell Bridge and travelling downriver, have the opportunity to view The Cathouse, vital to past smugglers, learn the true origins of naval "Grog", and reach Pin Mill, home to Arthur Ransome and local sailing barges before returning to Orwell Quay.	2.5 Hours
Mayflower, Ganges, & Marine Giants (Harwich Harbour)	As the Pin Mill cruise but we continue down river to see Historic Harwich Harbour, the Pilgrim Fathers departure point on the Mayflower and Samuel Pepys' parliamentary seat, together with HMS Ganges at Shotley and the UK's largest container port at Felixstowe (weather permitting), before returning to Orwell Quay.	3.5 Hours

The 2018 costs for private charter cruises as above and private hourly charter are shown below.

Private Charter Cruise Prices 2018

Cruise	Cruise Description	Duration	Daytime Prices Until 1800hrs	Evening Prices From 1800hrs
Orwell Bridge	As Above	1 hour	£ 325	£ 350
Pin Mill	As Above	2.5 Hours	£ 650	£ 750
Harwich Harbour	As Above	3.5 Hours	£ 800	£ 900

Hourly Charter Rate

	Day Rate Until 1800 hrs	Evening Rate From 1800 hrs
Up to One Hour	£325	£350
Up to 2 Hours	£525	£600
All hours thereafter	£225 per hour	£275 per hour

All hourly rates charged **per hour only** and **not** pro-rata.
ie 1 hour 30 minutes = 2 hours charter.



PRIVATE CHARTER BOOKING FORM for 2018 Season

Please sign and return this copy (together with your 50% deposit) to:
Orwell River Cruises Ltd, Flemish House, Redhill Road, Aldham, Ipswich, Suffolk IP7 6NR

Name of Hirer: Contact Telephone Number: <input style="width: 100%;" type="text"/> Email address: <input style="width: 100%;" type="text"/>	Address: Postcode: <input style="width: 150px;" type="text"/>
Type of cruise ie Harwich Harbour/ <input style="width: 100px;" type="text"/> Pin Mill/Orwell Bridge Time of Departure: <input style="width: 100px;" type="text"/> Time of Return: <input style="width: 100px;" type="text"/>	Date of Trip: <input style="width: 150px;" type="text"/> Approximate Number of passengers: <input style="width: 100px;" type="text"/>
Have you booked music approved by us? (Please tick) Yes <input style="width: 50px;" type="checkbox"/> No <input style="width: 50px;" type="checkbox"/> Disco/Band name <input style="width: 150px;" type="text"/>	Agreed Cruise Price <input style="width: 100px;" type="text"/> Deposit Paid <input style="width: 100px;" type="text"/>
Have you ordered food from one of our caterers? (Please tick) Yes <input style="width: 50px;" type="checkbox"/> No <input style="width: 50px;" type="checkbox"/> Please advise if you wish a bar tab on your charter to be paid by credit card on the day. NO credit can be given for the bar without written authorisation from Orwell River Cruises prior to the sailing date.	If Yes, who? (Please tick) Emerald Catering <input style="width: 50px;" type="checkbox"/> Seasons Catering <input style="width: 50px;" type="checkbox"/> Mary Duggan <input style="width: 50px;" type="checkbox"/> Bar Tab required Yes/No <input style="width: 50px;" type="checkbox"/>

Please be advised that on receipt of this booking form we will send you an invoice for the full amount (showing deposit paid as applicable). **Please make final payment no later than 14 days before your sailing date.** Please sign below to state that you have read and accepted our Terms and Conditions of Hire.

Signed _____ Date: _____
(for and on behalf of Charterer)

Please make all cheques payable to "Orwell River Cruises Limited" or our Bank details are available on request if you wish to pay by bank transfer.



Conditions of Hire – 2018 Season

1) All Cruises – Public and Private Charter

- a) Any damage caused by wilful conduct or negligence by passengers to the vessel or her equipment is to be paid for by the passenger(s) responsible prior to leaving the vessel. The Skipper may, at his discretion, arrange for Police attendance.
- b) If any of the vessel's safety or operating equipment is deliberately misused, the vessel will immediately return to Ipswich Docks or the nearest landing facility and the Skipper may, at his discretion, arrange for Police attendance.
- c) Alcoholic drinks will not be served to passengers under the age of 18 years or who, in the opinion of the staff, appear to be under-age. ID may be required.
- d) The bar will be closed immediately in the event of trouble, the Police contacted, and the vessel will proceed to meet the Police at the nearest landing facility.
- e) Passengers MAY NOT bring their own food or drink on board. A bar serving hot and cold drinks and snacks is situated on the vessel. Approved caterers and musicians may only operate on board for private charter cruises.
- f) No dogs are allowed on board apart from Certified Guide Dogs for the Blind.
- g) Passengers are requested to listen to safety announcements. They are for the benefit of passengers. At all times whilst on board, passengers will obey the instructions/orders of the Skipper and crew.
- h) Passengers must not distract the skipper or enter the wheelhouse. Crew members will answer any queries.
- i) Due to the design and construction of "Orwell Lady" it is not possible to accept passengers that are totally confined to their wheelchairs, as occupied wheelchairs would be unable to negotiate the gangway, main deck, saloon steps or the toilets. We are, however, very happy to welcome on board those wheelchair users who have limited mobility and are able to access the gangway, with assistance from our crew where necessary, and whose wheelchairs can be collapsed and brought on board by the crew. The wheelchair can then be set up in the saloon as required. There are a number of steps to be negotiated from the top deck to the afterdeck and also down into the saloon, both with grab-rails. Our crew will also give assistance to negotiate these steps when requested. Any passenger with limited mobility wishing to view the vessel with a view to taking a cruise can do so by appointment.
- j) In the event of extenuating circumstances arising and a change of cruise date being requested, we or our agents may agree, at our sole discretion, to change a date (once only), subject to availability, and provided that the change is requested more than 48 hours before the booked sailing. Changes to sailing date requested within 48 hours of the booked sailing will be classed as a cancellation. In the event of cancellation or a passenger missing the sailing, for any reason, no refunds are available. Any request for a change must be made to the source of the original booking.
- k) In the unlikely event of Orwell River Cruises Ltd being forced to cancel any cruise due to adverse weather conditions, machinery breakdown, insufficient numbers booked, private charter requirements, or any other reason, booked passengers can elect to re-schedule their cruise or payment will be refunded in full. Regrettably, should passengers fail to arrive on time for their scheduled cruise for whatever reason, no refunds or compensation will be payable.

2) Private Charter Cruises only

Clauses 1) a) to j) above apply, and in addition: -

- a) The most popular charter cruises are of 1, 2.5 or 3.5 hours duration, but charters can be tailored to individual required times, provided that the vessel always returns to Orwell Quay by 11pm. Caterers or musicians may board early, by prior arrangement.
- b) Although Orwell Lady has a seating capacity of 118, it is recommended for daytime private charters, and mandatory for evening charters, that the numbers of passengers are limited to around 65 so that, in the event of inclement weather, the hirer and guests can be accommodated under cover in the main saloon, and to allow greater freedom and ease to move between decks..
- c) A deposit of 50% is required to confirm bookings. Bookings are not definite until a deposit has been received and will be held for a period of seven days only.
- d) Payment can be made by the hirer by cheque made out to Orwell River Cruises Ltd, receipted cash, or by bank transfer – details on request.
- e) Full payment must be received fourteen working days prior to the date of the trip. Orwell Lady will not be made available unless the amount has been paid in full by then, and will be deemed available for re-hire.
- f) Any damage caused by passengers to vessels or equipment is to be paid for by the hirer.
- g) In the unlikely event of Orwell River Cruises Ltd being forced to cancel the trip due to adverse weather conditions, the hirer can elect to re-schedule the trip or payment will be refunded in full. Regrettably, hire payments cannot be refunded when a trip is cancelled by the hirer, for whatever reason, unless Orwell Lady is re-booked.



APPROVED CATERERS

For private charter functions food will be supplied to customer's order by one of three approved caterers and charterers will deal with their chosen caterer direct. **If you have a food allergy or special dietary requirements then please ensure that you inform your chosen caterer.**

We regret that charterers are not permitted to bring their own food or drink onboard or to use the bar facilities for the purpose of serving their own drinks, unless specific permission has been obtained from Orwell River Cruises for limited drinks (eg a glass of champagne on arrival), on which corkage will be payable.

The following pages show sample menus from our three approved caterers. All caterers will discuss and quote for alternative individual requirements. **Please note that these menus may be subject to change or price increase for 2018.** Their contact details are as follows.

Emerald Catering

Unit 3, The Cookhouse
Suffolk Food Hall
Wherstead
Ipswich IP9 2AB

Tel: 01473 786689 (mornings) Mobile: 07834 852053
email: emeraldcatering.s@gmail.com

Seasons Catering

Unit 20 Brookhouse Business Park
Brunel Road
Hadleigh Road Industrial Estate
Ipswich
Suffolk IP2 0EF

Tel: 01473 222244 Mobile 07842 753293
email: seasonscateringea@hotmail.co.uk
www.seasonscateringea.co.uk

Mary Duggan Fine Cuisine

Bentries Farm, Easton, Suffolk IP13 0ES

Telephone 01728 748488 Mobile 07796 181626
email: maryjaneduggan@aol.com

EMERALD CATERING

Unit 3, The Cookhouse, Suffolk Food Hall
Wherstead, Ipswich IP9 2AB

Tel: 01473 786689 (mornings) Mobile: 07834 852053
email: emeraldcatering.s@gmail.com

Hearty Cocktail Buffet Menu

Selection of freshly made Sandwiches
with Various Fillings

Chicken Drumsticks

Selection of Quiches to include Vegetarian
options

Assorted Dim Sum

Mini Vegetable Spring Rolls

Chicken Satay Sticks

Prawns in Filo Pastry

Vegetable Samosas

Onion Bhajis

Tempura Vegetable Kebabs

Mini Scotch Eggs

Cocktail Sausages with Wholegrain Mustard

Brie & Grape and Stilton and Savoury

Biscuits

Foam Plates, Napkins & Delivery Included

£10.95 per person

Selection of Cocktail Desserts

£2.75 per person

Party Buffet Menu

Selection of Sandwiches on brown and
white bread
half round per person

Selection of Quiches – both vegetarian
and meat fillings

Spring Rolls served with a Sweet Chilli
Dip

Chicken Goujons with BBQ Dip

Mini Cornish Pasties

Mozzarella Sticks in Breadcrumbs

Mini Savoury Eggs

Prawns wrapped in Filo Pastry

Luxury Pork Sausage Roll

Selection of Sweet Mini Traybakes

Foam Plates & Napkins will be provided

Delivery Included

£7.95 per person

EMERALD CATERING

Unit 3, The Cookhouse, Suffolk Food Hall
Wherstead, Ipswich IP9 2AB

Tel: 01473 786689 (mornings) Mobile: 07834 852053
email: emeraldcatering.s@gmail.com

Sandwich Buffet Menu

Selection of Sandwiches on Brown & White
bread
One round per person

Selection of Vegetarian & Meat Quiches

Four of the following savoury items:

Cocktail Sausages with Wholegrain Mustard
Chicken Goujons with BBQ Sauce Dip
Breaded Fish Goujons with Tartare Sauce Dip
Chicken Satay Kebabs
Mini Savoury Eggs
Vegetable Spring Rolls with Chilli Dip
Cocktail Pork Pie
Vegetable Samosas
Luxury Pork Sausage Rolls
Mini Onion Bhajis

Fruit platter

Traybake/Sweet Selection

Foam Plates, Napkins & Delivery Included

£6.75 per person or £5.75 without fruit &
sweet selection

Cream Tea

Selection of freshly made Sandwiches
on brown & white bread

Home-made Scones with Strawberry
Jam and
Fresh Whipped Cream

Selection of Small Cakes and
Shortbread Biscuits

Foam Plates, Napkins & Delivery
Included

£6.95 per person
(to include unlimited cups of tea only)

SEASONS CATERING

Unit 20 Brookhouse Business Park, Brunel Road, Hadleigh Road Industrial Estate
Ipswich, Suffolk IP2 0EF Tel: 01473 222244 Mobile 07842 753293
Email: seasonscatering@hotmail.co.uk www.seasons catering.co.uk

Season's Catering offers an exciting change to catering. All our produce is freshly made to the highest standards by our chefs.

<p style="text-align: center;">Menu 1 – Light Finger Buffet</p> <p>A variety of freshly made sandwiches on local bakery bread</p> <p>Salmon & Herb goujons with tartare sauce</p> <p>Homemade rosemary sausage rolls</p> <p>Honey and mustard glazed sausages</p> <p>Vegetable spring rolls</p> <p>Smoked paprika flavoured chicken skewer</p> <p>Mini breaded camembert with caramelised onion chutney</p> <p>Inclusive of disposable plates and napkins - £10.00 per head</p> <p style="text-align: center;">Sandwich Platters</p> <p>Freshly cut sandwiches served on a selection of breads</p> <p>Freshly baked sausage rolls</p> <p>Inclusive of disposable plates and napkins - £6.00 per head</p>	<p style="text-align: center;">Menu 2 – Luxury Buffet with Desserts</p> <p>A variety of freshly made sandwiches on local bakery bread</p> <p>Japanese style breaded king prawns served with a sweet chilli sauce</p> <p>Duck and hoi-sin parcels</p> <p>Piri Piri spiced chicken and chorizo skewers</p> <p>Garlic prawn skewer with roasted peppers</p> <p>Mature cheddar, thyme and spring onion tarts</p> <p>Mini breaded camembert with caramelised onion chutney</p> <p>Mini Yorkshire pudding and roast beef with horseradish mayonnaise</p> <p>A choice of two individual desserts – please select from the list below 50/50 split</p> <p>Mocha Chocolate tart</p> <p>Meringue nests with Chantilly cream and berry compote</p> <p>Lemon tart</p> <p>Cappuccino cream bruleé</p> <p>Marbled berry and vanilla cheesecake</p> <p>French apple and almond tart</p> <p>Chocolate and pecan brownie</p> <p>Butterscotch cheesecake</p> <p>Summer fruit pudding</p> <p>Baked White chocolate cheesecake</p> <p>Pear and almond tart</p> <p>Inclusive of disposable plates and napkins - £14.00 per head</p>
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SEASONS CATERING

Unit 20 Brookhouse Business Park, Brunel Road, Hadleigh Road Industrial Estate
Ipswich, Suffolk IP2 0EF Tel: 01473 222244 Mobile 07842 753293
Email: seasonscatering@hotmail.co.uk www.seasonscatering.co.uk

Salads	A Taste of Suffolk
<p>Base of salads consists of mixed baby leaves, cucumber, cherry tomato and red pepper</p>	<p>We have sourced some of the best local ingredients to produce a menu showcasing the quality and variety of food that Suffolk has to offer.</p>
<p>Chicken Caesar salad – chicken, parmesan, croutons and a Caesar dressing</p>	<p>Suffolk Blue and Suffolk Gold Cheese with crackers and apple & ale chutney</p>
<p>Prawn salad – prawns bound in Marie rose sauce</p>	<p>Sutton Hoo chicken liver port and thyme pate with toasted ciabatta</p>
<p>Coronation chicken salad – spiced chicken in a mayonnaise with apricots and sultanas</p>	<p>Orford Smoked Mackerel fillets with a fresh horseradish dressing</p>
<p>Greek salad – feta, olives and pesto Suffolk ham salad served with homemade chutney</p>	<p>Mini Red Poll Beef and Adnams Ale pies</p>
<p>Cheese salad – choose from mature cheddar or goat’s cheese</p>	<p>Blythburgh Pork and rosemary sausage rolls</p>
<p>All salads are served with fresh bakery rolls, butter, a hot jacket potato and coleslaw - £8.50 per head</p>	<p>Confit of Gressingham Duck leg in honey and wholegrain mustard served in crisp pastry</p>
<p>Please choose two salads which will be split 50/50 between your guests</p>	<p>A selection of locally baked breads</p>
	<p>Inclusive of disposable plates and napkins- £12.50 per head</p>

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Email: seasonscatering@hotmail.co.uk www.seasonscatering.co.uk

The following menu, as served on Orwell Lady's Sunday Buffet Lunch cruises, is now available for charterers:

This consists of home made:

Canapes of

Mini beef yorkshires with horseradish cream
Chicken liver pate croutes with red onion marmalade
Mini buffalo mozzarella & sun-blushed tomato wraps

followed by

Sliced roast beef & sliced honey roast ham
Coronation chicken
Filo wrapped tiger prawns with lemon & dill dip
Roasted vegetable and mature cheddar cheese quiche

New potato & spring onion salad
Home made coleslaw
Dressed baby leaf salad
Spiced Rice Salad

Selection of locally made bread & rolls

Mocha Chocolate tart
Summer berry cheesecake both served with pouring cream
Local cheese platter with homemade chutney and crackers.

Inclusive of disposable plates and napkins - £21.00 per head

Catering staff and waitresses will be onboard.

All Seasons Catering prices are inclusive of VAT

Mary Duggan Fine Cuisine

Orwell Lady Menus 2018

We pride ourselves in offering excellent service with attention to detail and quality food sourced where possible from local organic and other suppliers to offer fresh natural food with great taste and presentation prepared with care and attention in our professional catering premises.

Please see the following six sample menus for 2018 season on The Orwell Lady

<p>Menu 1 (Cold Fork Buffet) £30.00 per head</p> <p>Summer Salmon – decorated with whole prawns Spinach Roulade Courgette & Tomato Tart</p> <p>Seasonal Salads</p> <p>Mixed local Breads & Butter</p> <p>Chocolate Profiteroles Fresh Fruits</p>	<p>Menu 2 (Cold Fork Buffet) £23.00 per head</p> <p>Sardine Terrine Chicken in white wine sauce with grapes Red Pepper & Onion Tart Summer Salads to include Potato & Chive, Cucumber & Dill, Green Garden</p> <p>Mixed Local Breads & Butter</p> <p>Fresh Fruit Salad with Thick Cream</p> <p>English Cheese with Celery and Grapes</p>
<p>Menu 3 Finger Buffet £20.00 per head</p> <p>Selection of Individual Quiches Satay Chicken Skewers Lamb Koftas with Mango Chutney Scotch Quails Eggs Parmesan Shortbread</p> <p>Selection of mini sandwiches</p> <p>Fresh Fruit Tarts or Fruit Skewers Chocolate Éclairs</p>	<p>Menu 4 CANAPES £14.00 per head</p> <p>Parmesan and Rosemary Wafers, Artichoke & Tomato Pastry Boats Spiced Roasted Nuts, Raw Vegetable platter with Dip, Smoked Salmon Blinis, Quail Eggs with Celery Salt, Goats Cheese and Pepper Crostini, Mixed Olives, Cocktail Quiches,</p> <p>Chocolate Dipped Strawberries</p>

<p>Menu 5 FULL ENGLISH CREAM TEA £ 12.00 per head</p> <p>Selection of hand cut sandwiches on local fresh baked bread to include fillings of Smoked Salmon, Roast Beef, Egg and Cress, Cucumber, Cheddar Cheese and handmade Cheese Scones</p> <p>Handmade Fruit Scones with clotted cream and local preserves</p> <p>Handmade cakes to include Gingerbread, Coffee Sponge, Victoria Sponge, Fruitcake, Chocolate Cupcakes, Chocolate Éclairs', Meringues, Shortbread</p> <p>Tea and Coffee provided by Orwell Lady.</p>	<p>Menu 6 AFTERNOON TEA £7.00 per head (minimum 30 guests))</p> <p>Selection of Handmade Scones with Clotted Cream and English preserves</p> <p>Tea and Coffee provided by Orwell Lady</p>
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Other Information

Our prices include all plates, cutlery and napkins suitable for use on the Orwell Lady with serving staff included. All menus are for a minimum of 30 guests

Terms and conditions available on request

Vegetarian menus available on request

These are sample menus we would be pleased for you to contact us to discuss alternatives should you wish.

Mary Duggan Fine Cuisine

Bentries Farm, Easton Suffolk IP13 0ES

01728 748488 Mobile 07796 181626

e mail maryjaneduggan@aol.com



Approved Discos, Live Music Bands and Singers

Please note that you may provide your own music by prior arrangement with ORC.

SKYWALKER ROADSHOW Disco

MUSIC FROM THE 50`s right up to today, all occasions catered for.
01473 610376/01473 626443 or 07860 373705

Rossi P Roadshow Disco

80`s SOUL, MOTOWN, 60`s 70`s, You name it .
01473 405789 or 07754734006

“All About Jazz”

3 or 4 piece Jazz band

Contact John on 07867 523396

Annika Rands

Annika Rands is a professional, friendly and glamorous solo singer based in East Anglia.

She has a diverse repertoire bringing you songs from the 40's, 50's, 60's to modern day.

Contact Annika on 07765807636
Email : annikarands@hotmail.co.uk
Web: <http://www.annikarands.co.uk/>

Speakeasy (Live music)

Evoking the atmosphere of Rick's Bar from the film Casablanca with songs from the 1930s and 1940s Barrelhouse Blues and Ballads. Music with a Blues/Jazz flavour from Dr John to George Gershwin and very much else in between

Contact Terry Mackley on 01473 430189
<http://www.myspace.com/terrymackley>